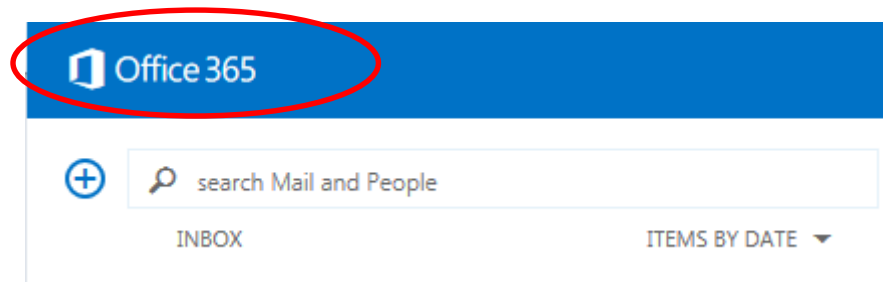




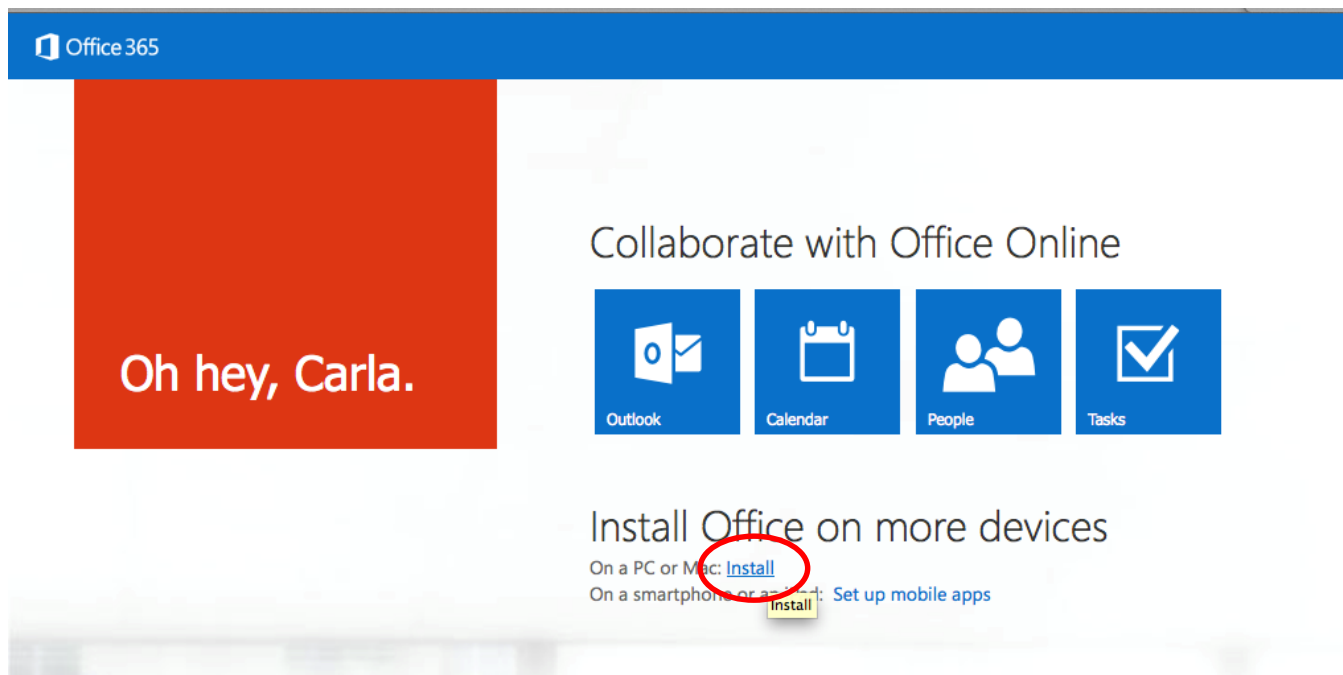
Student Advantage

MAC OS Installation Tutorial

1. In your Office 365 student email, click on “Office 365” in the upper left hand corner.



2. On the next screen, click on “Install”



Software

Office

Desktop setup

Phone & tablet

Office

Manage installs

If you don't have any installs left, you can deactivate an install on one computer and install Office on another.

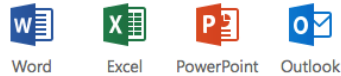
COMPUTER NAME	OPERATING SYSTEM	INSTALLATION DATE	
S-CEN135-72720	Microsoft Windows 7 Enterprise	9/9/2014	<a href="#">Deactivate</a>



Remaining installs available: 4

Install the latest version of Office for Mac

This will install the following apps on your computer: Word, Excel, PowerPoint, Outlook.

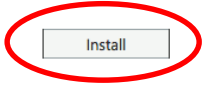


Language:

English (United States)

**Note:** Installing additional languages on a computer that already has this version of Office for Mac doesn't count against your install limit (5).

[Review system requirements](#)



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OneNote

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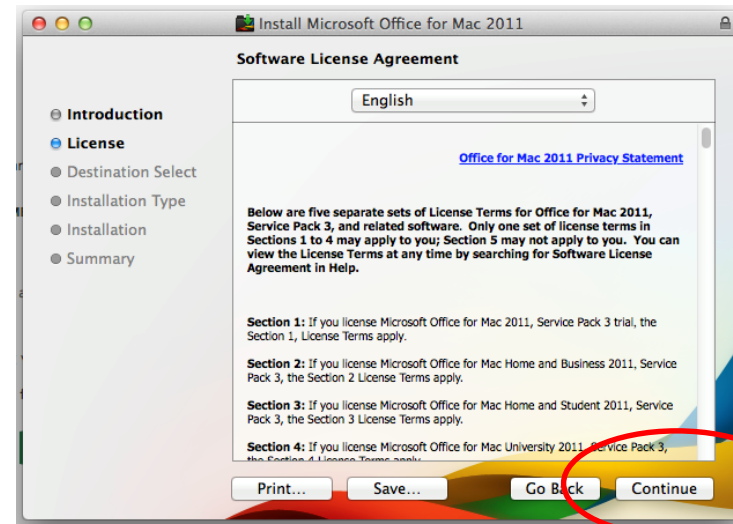
3. On the next screen, click, "Install".

(If you have previously installed Office 365 on another computer, this information will appear on this page. You have five available installations and are able to "deactivate" them to free some up.)

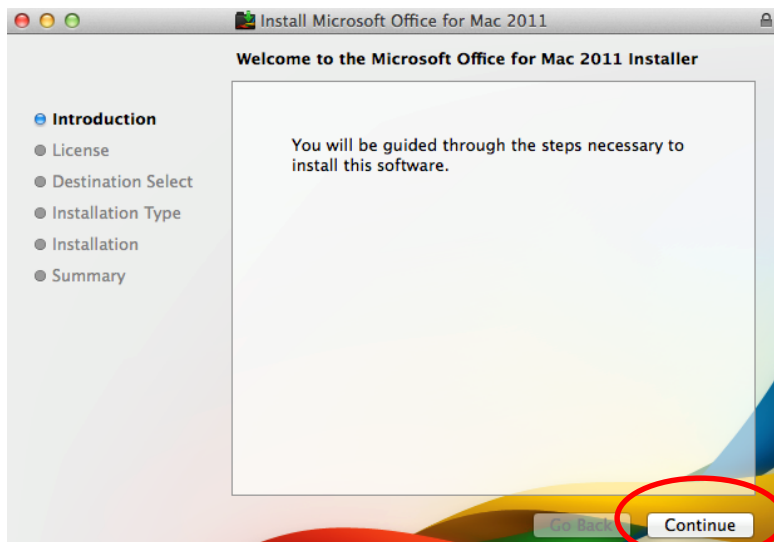
4. When the “Office Installer” box pops up, click on the file icon.



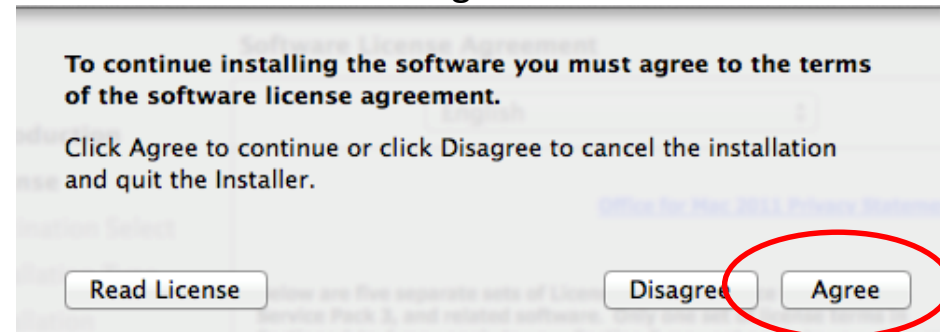
6. Read the Privacy Statement information and click “Continue”.



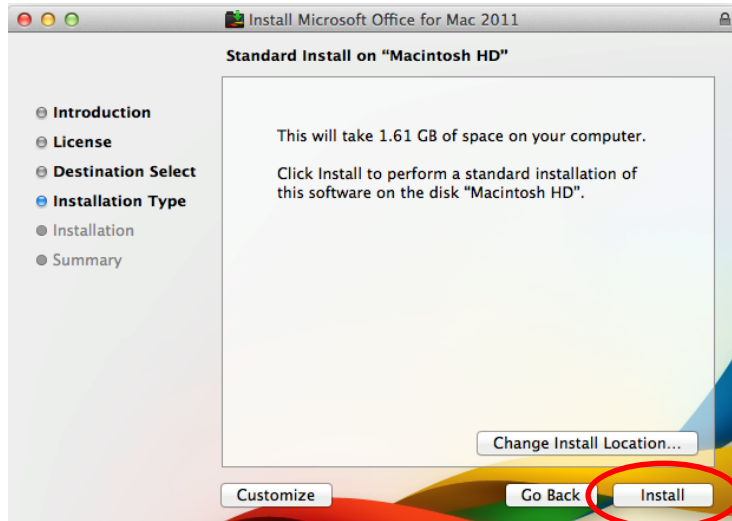
5. On the “Welcome” screen click “Continue”



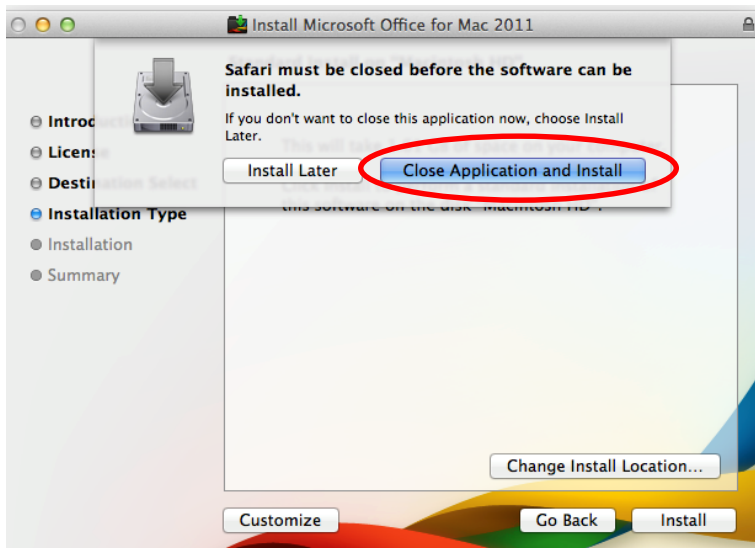
7. Read License and Agree.



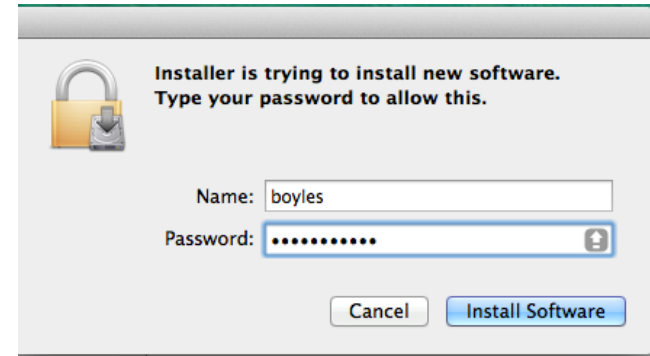
8. On the next screen, click “Install”.



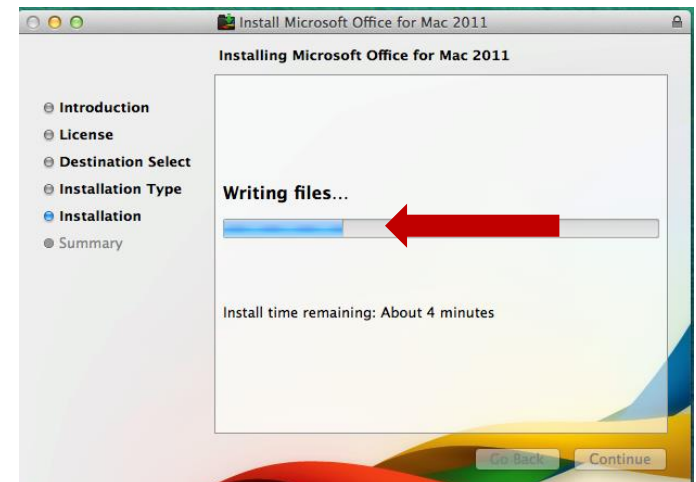
9. You may be asked to close Safari for the installation to begin.



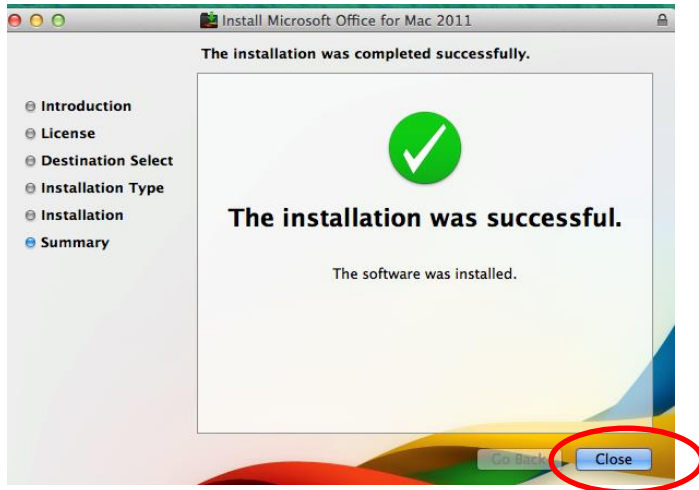
10. You may be asked for your computer's administrative login in this popup box. Enter and click “Install Software” to continue.



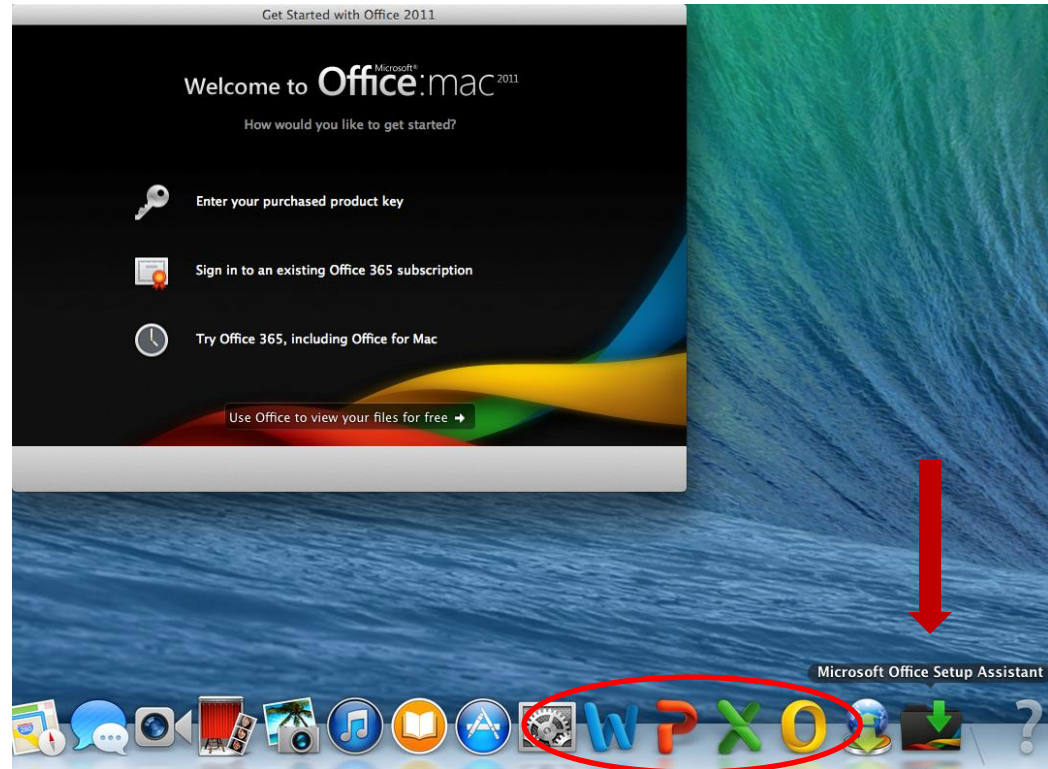
11. The installation will begin and the program will start writing files.



12. You will be notified when the installation is successful and you can “close” this window.



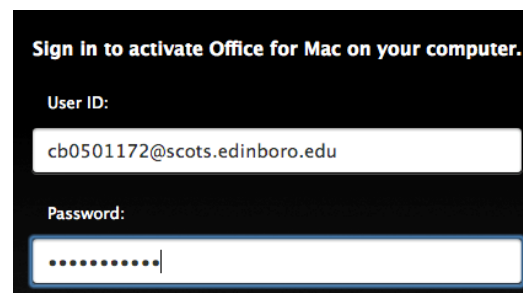
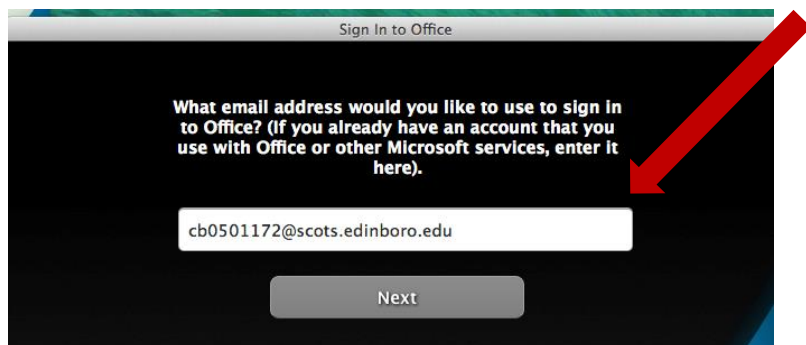
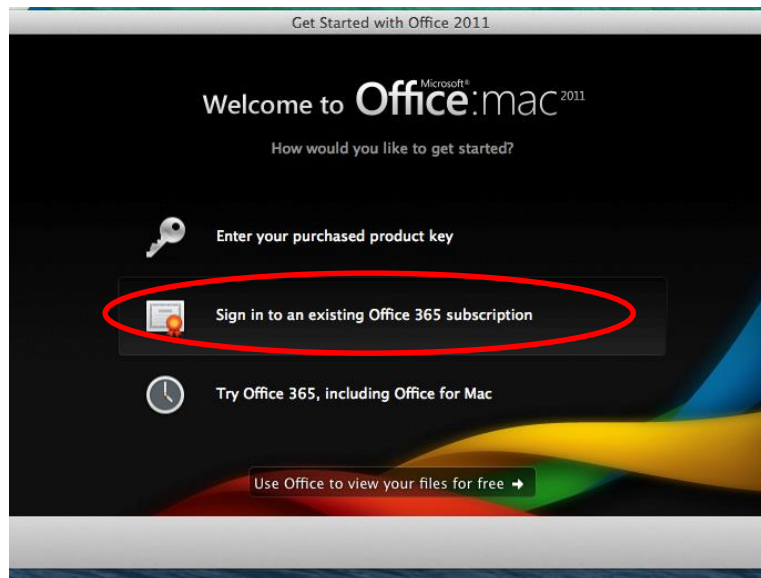
13. You can then click on the Microsoft Office Setup Assistant at the bottom of the screen. (You'll notice the downloaded Office software there as well.)



14. On the next screen, you will choose, “Sign in to an existing Office 365 subscription”.

15. Sign in using your complete EUP email and click “Next”.

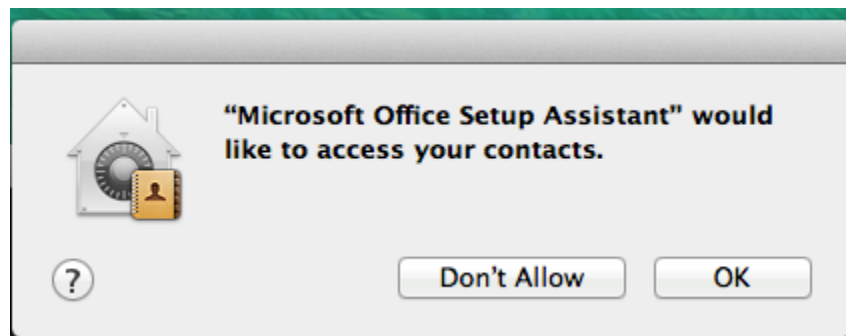
16. You will then be asked for a password – see the paragraph below for more information.



Please note: in some instances, students are required to enter their Office 365 account username and password after they installed the applications. This is your student email login and is different from your my.Edinboro log in. Some of you have setup your email on your mobile device so you may know your password and some of you may not. If you have need of this information, stop into the Technology Help Center with your Student ID or call the Technology Help Center at 814-732-2111 during business hours .



17. You'll be asked whether you would like MS Office setup assist to access your contacts.



18. You be asked to personalize your copy of Office for Mac. Fill in the fields and click "Continue".



19. You will be asked a few more questions. Answer and click "continue".



20. A completion screen will show – click "done"

